



GAIL FARBER, Director

COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331

<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

June 30, 2015

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

ADOPTED

BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

34 June 30, 2015


PATRICK OGAWA
ACTING EXECUTIVE OFFICER

**CONSTRUCTION CONTRACT
ROAD MAINTENANCE DISTRICT 5
TRAFFIC PAINTING GARAGE PROJECT
CITY OF PALMDALE
CATEGORICAL EXEMPTION - ESTABLISH CAPITAL PROJECT
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
ADOPT, ADVERTISE, AND AWARD
SPECS. 7283; CAPITAL PROJECT NO. 67945
(FIFTH DISTRICT)
(3 VOTES)**

SUBJECT

The recommended actions will authorize the Department of Public Works to proceed with construction of the Road Maintenance District 5 Traffic Painting Garage project.

IT IS RECOMMENDED THAT THE BOARD:

1. Find that the Road Maintenance District 5 Traffic Painting Garage project is exempt from the California Environmental Quality Act for the reasons stated in this letter and in the record of the project.
2. Approve the proposed Road Maintenance District 5 Traffic Painting Garage project, and establish Capital Project No. 67945, with a total proposed project cost estimate of \$580,000.
3. Approve the appropriation adjustment to transfer \$580,000 from the Department of Public Works' Road Fund (B03) to the proposed Road Maintenance District 5 Traffic Painting Garage Project No.

67945.

4. Adopt plans and specifications for the Road Maintenance District 5 Traffic Painting Garage project, Capital Project No. 67945.
5. Instruct the Acting Executive Officer of the Board of Supervisors to advertise for bids to be received and opened on July 29, 2015, in accordance with the Instruction Sheet for Publishing Legal Advertisements.
6. Authorize the Director of Public Works or her designee to execute a consultant services agreement with the apparent lowest responsive and responsible bidder to prepare a baseline construction schedule for a \$2,200 not-to-exceed fee funded by the existing project funds and to establish the effective date following the Board's approval.
7. Delegate authority to the Director of Public Works or her designee to make the determination that a bid is nonresponsive and to reject a bid on that basis to award to the next lowest responsive and responsible bidder and to waive inconsequential and nonmaterial deficiencies in bid submittals.
8. Contingent on the apparent lowest responsive and responsible bidder preparing a baseline construction schedule that is acceptable to the Director of Public Works or her designee, authorize the Director of Public Works or her designee to award and execute a construction contract to that bidder so long as the bid amount does not exceed \$367,000; to approve the Faithful Performance and Labor and Material Bonds and insurance submitted by the contractor; and to take all other actions necessary and appropriate to fully deliver this project.
9. Authorize the Director of Public Works or her designee to carry out the project, manage, and deliver the construction of the project, award and execute consultant agreements, amendments, and supplements related to this project within the same authority and limits delegated to the Director of Public Works or her designee by the Board for County capital projects; to accept the project; and to release retention upon acceptance.
10. Delegate authority to the Director of Public Works or her designee, to execute any easements, permits, and utility connection agreements necessary for the completion of the project, provided that the costs related to these easements, permits, and agreements do not cause the project to exceed the approved project budget.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of the recommended actions will find the proposed Road Maintenance District 5 Traffic Painting Garage project categorically exempt from the provisions of the California Environmental Quality Act, establish capital project 67945, approve the project budget, adopt the plans and specifications, and authorize the Department of Public Works to solicit bids for construction and proceed with implementation and delivery of the proposed project. The Road Maintenance District 5 yard is located at 38126 North Sierra Highway in the City of Palmdale.

The proposed project consists of the construction of a new 1,870 square-foot, pre-fabricated metal building and necessary utility connections to be located within the existing Road Maintenance District 5 yard. It will provide a garage to park a new, large lane striper vehicle and necessary supplies. The garage is needed to protect the sensitive electronics now utilized in these special vehicles from the

weather.

Plans and specifications, and jurisdictional approvals are complete. Adopting plans and specifications, advertising for bids, and delegating to the Director of Public Works or her designee the authority to award, execute, and implement a consultant services agreement for the preparation of a baseline construction schedule, and the authority to award and execute a construction contract with the lowest responsive and responsible bidder will allow an accelerated process for delivering the proposed project. This will enable Public Works to expedite construction of the new garage for the striper vehicle, which will prevent potential damage to the vehicle from exposure to the elements.

The proposed consultant services agreement with the apparent lowest responsive and responsible bidder to prepare a baseline construction schedule that conforms to the County's schedule specifications is critical to successfully manage construction activities by both the contractor and the County. Bid documents provide that if the apparent lowest responsive and responsible bidder fails to complete an acceptable schedule, the Director of Public Works or her designee may return to the Board to recommend that the bidder be determined non-responsive and recommend awarding the construction contract to the next apparent lowest responsive and responsible bidder, contingent on that the bidder completing a baseline schedule that conforms to the County's specifications.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness/Fiscal Sustainability (Goal 1), Community Support and Responsiveness (Goal 2), and Integrated Service Delivery (Goal 3) by maximizing the effectiveness of process, structure, and operations to support timely delivery of customer-oriented and efficient public service. The project will achieve this goal by providing a new garage structure to house the striper vehicle, which will extend the useful life of the vehicle, and allow Public Works to continue providing services to the north County.

FISCAL IMPACT/FINANCING

The total proposed project cost estimate is \$580,000, which includes plans and specifications, construction, change orders, consultant services, miscellaneous expenditures, and County services. Public Works' fair construction cost estimate for the project is \$367,000 without a bid contingency.

Upon approval of the attached appropriation adjustment (Attachment C), \$580,000 will be transferred from the Public Works' Road Fund (B03) Fiscal Year 2014-15 budget to the Road Maintenance District 5 Traffic Painting Garage Project Capital Project No. 67945, to fully fund the project. There is no impact to net County cost.

The proposed project Schedule and Budget Summaries are included in Attachment A.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

The contract agreement will be in the form previously reviewed and approved as to form by County Counsel.

The contract will contain terms and conditions supporting the Board's ordinances and policies, including, but not limited to: County Code Chapter 2.200, Child Support Compliance Program; County Code Chapter 2.202, Contractor Responsibility and Debarment; County Code Chapter 2.203,

Contractor Employee Jury Service Program; County Code Chapter 2.206, Defaulted Property Tax Reduction Program; Board Policy 5.050, County's Greater Avenues for Independence and General Relief Opportunities (GAIN/GROW); Board Policy 5.060, Reporting of Improper Solicitations; Board Policy 5.110, Contract Language to Assist in Placement of Displaced County Workers; and Board Policy 5.135, Notice to Contract Employees of Newborn Abandonment Law (Safely Surrendered Baby Law).

Applicable law, including the State Public Contract Code, requires the County to award a construction contract to the apparent lowest responsive and responsible bidder, which refers to the firm that: (1) submits the lowest cost bid; (2) is deemed by the County to be "responsive" to specific criteria under the solicitation, including, but not limited to, licensure, bonding, and insurance requirements; and (3) is determined by the County to be a "responsible" bidder by exhibiting the quality, fitness, capacity, experience, and trustworthiness to satisfactorily perform the work required under bid solicitation.

To ensure that the contract is awarded to the apparent lowest responsive and responsible bidder with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, criminal convictions, civil litigation, defaulted contracts with the County, complaints filed with the contractors State License Board, labor law/payroll violations, and debarment actions. As provided for in Board Policy 5.140, the information reported by the bidder will be considered before contract award.

As required by the Board, language has been incorporated into the project contract documents stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, that they may be eligible for the Federal Earned Income Credit under the Federal Income Tax Law (Federal Income Tax Law, Internal Revenue Service Notice1015).

This proposed project will be advertised in accordance with Section 20392 of the State Public Contract Code.

The plans and specifications will include contractual provisions, methods, and material requirements necessary for this project and will be on file with Public Works.

Per the Board's Civic Art Policy adopted on December 7, 2004, and revised on December 15, 2009, this project is exempt from the Civic Art Fund as its eligible costs are below the \$500,000 threshold.

ENVIRONMENTAL DOCUMENTATION

The proposed scope is categorically exempt from the provisions of CEQA. The project includes the construction of an 1,870 square-foot prefabricated structure at the already developed Road Maintenance District 5 yard, and is therefore within a class of projects that has been determined not to have a significant effect on the environment in accordance with CEQA Guidelines, Section 15303 (c), (d), (e) and Class 3(b) of the County's Environmental Document Reporting Procedures and Guidelines, Appendix G. In addition, the proposed project is not located in a sensitive environment and there are no cumulative impacts, unusual circumstances, or other limiting factors that would make the exemption inapplicable based on the project records.

Upon the Board's approval of the project, Public Works will file a Notice of Exemption with the Registrar-Recorder/County Clerk in accordance with Section 15062 of the CEQA Guidelines.

CONTRACTING PROCESS

A standard contract, in the form previously approved by County Counsel, will be used for construction. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

As required by the Board, language has been incorporated into the project contract documents stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees that they may be eligible for the Federal Earned Income Credit under the Federal Income Tax Law (Federal Income Tax Law, Internal Revenue Service Notice1015).

Advertising for bids will be in accordance with the County's standard Instruction Sheet for Publishing Legal Advertisements (Enclosure B).

Public Works' fair construction cost estimate is \$367,000 without a bid contingency. Should bids come in higher than Public Works' fair construction cost estimate, we will return to the Board to recommend the award of a construction contract to the apparent lowest responsive and responsible bidder, if additional funding is identified.

As required by the Board on February 3, 1998, this contract opportunity will be listed on the "Doing Business with Us" website. In addition, prospective bidders will be able to download plans and specifications on Public Works' website, free of charge.

The contract requires the contractor to pay its employees applicable prevailing wages in accordance with the California Labor Code.

Participation by Community Business Enterprises in the proposed project is encouraged through Public Works' Capital Projects' CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBEs.

This proposed project will be contracted in an open-competitive basis. A decision to award by the Director of Public Works or her designee will be made after review of the bids meeting the criteria established by the Board and the State Public Contract Code. The contract will be awarded to the apparent responsible contractor with the lowest responsive bid meeting the criteria established by the Board and the State Public Contract Code.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

There will be no negative impact on current County services or projects during performance of the authorized activities. The Road Maintenance District 5 Traffic Painting Garage project maintenance yard will remain operational during construction of the proposed building.

CONCLUSION

Please return one adopted copy of this letter to Public Works, Project Management Division II.

The Honorable Board of Supervisors

6/30/2015

Page 6

Respectfully submitted,

A handwritten signature in black ink that reads "Gail Farber". The script is cursive and fluid, with the first name "Gail" and last name "Farber" clearly legible.

GAIL FARBER

Director

GF:JFK:ec

Enclosures

c: Arts Commission
Auditor-Controller
Chief Executive Office (Rochelle Goff)
County Counsel
Executive Office
Department of Public Social Services
(GAIN/GROW Program)

June 30, 2015

ATTACHMENT A

**CONSTRUCTION CONTRACT
ROAD MAINTENANCE DISTRICT 5
TRAFFIC PAINTING GARAGE PROJECT
CITY OF PALMDALE
CATEGORICAL EXEMPTION - ESTABLISH CAPITAL PROJECT
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
ADOPT, ADVERTISE, AND AWARD
SPECS. 7283; CAPITAL PROJECT NO. 67945
(FIFTH DISTRICT)
(3 VOTES)**

I. PROJECT SCHEDULE

Project Activity	Schedule Completion Date
Design	
Construction Documents	03/30/2015*
Jurisdictional Approvals	04/27/2015*
Construction Bid and Award	10/08/2015
Construction	
Substantial Completion	03/15/2016
Project Acceptance	04/15/2016

* Indicates completed activity.

II.PROJECT BUDGET SUMMARY

Budget Category	Total Project Budget
Land Acquisition	\$ 0
Construction	
Low Bid	\$ 367,000
	\$ 0
Change Order (10 percent)	\$ 36,000
Subtotal	\$ 403,000
Equipment	\$ 0
Plans and Specifications	
Plans and Specifications	\$ 0
Subtotal	\$ 0
Consultant Services	
Cost Estimating	\$ 10,000
	\$ 0
Geotechnical Inspections	\$ 15,000
Deputy Inspections/Materials Testing	\$ 5,000
Subtotal	\$ 30,000
Miscellaneous Expenditures	
Printing/Legal Advertisement	\$ 3,000
Subtotal	\$ 3,000
Jurisdictional Approvals	\$ 2,000
County Services	
Architectural Engineering	\$ 2,000
Code Compliance Inspections	\$ 5,000
Contract Administration	\$ 22,000
Project Management	\$ 75,000
Secretarial	\$ 3,000
Document Control	\$ 3,000
Technical Support	\$ 15,000
Contract Recovery	\$ 12,000
ISD Countywide Contract Compliance	\$ 5,000
Subtotal	\$ 142,000
Total	\$ 580,000

ATTACHMENT B

**CONSTRUCTION CONTRACT
ROAD MAINTENANCE DISTRICT 5
TRAFFIC PAINTING GARAGE PROJECT
CITY OF PALMDALE
CATEGORICAL EXEMPTION - ESTABLISH CAPITAL PROJECT
APPROVE PROJECT BUDGET AND APPROPRIATION ADJUSTMENT
ADOPT, ADVERTISE, AND AWARD
SPECS. 7283; CAPITAL PROJECT NO. 67945
(FIFTH DISTRICT)
(3 VOTES)**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for two weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Architectural Engineering Division, Department of Public Works, 900 South Fremont Avenue, 8th Floor, Alhambra, California 91803-1331.

OFFICIAL NOTICE

INVITING BIDS

Notice is hereby given that the Director of Public Works will receive sealed bids for furnishings, materials, labor, and equipment required to complete construction for the following project:

<u>SD</u>	<u>PROJECT</u>	<u>BID DOC.</u>	<u>DATE OF BID</u>
		<u>FEE</u>	<u>OPENING</u>
5	Road Maintenance District 5 Traffic Painting Garage Project	\$75	July 29, 2015

Copies of the project manual and drawings for the project may be downloaded for free from the Public Works website [http://dpw.lacounty.gov/go/construction contracts](http://dpw.lacounty.gov/go/construction%20contracts); or for \$75, a copy may be obtained at the Cashier's office, Department of Public Works, 900 South Fremont Avenue, Mezzanine Floor, Alhambra, California 91803, for the fee stated above. For bid information, please call Ms. Grace Stohs at (626) 458-5114. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's office no later than 10:45 a.m. on July 29, 2015. Bids for the project will be publicly opened, examined, and declared by Public Works at 11:00 a.m. on this date in one of the Main Conference Rooms, 900 South Fremont Avenue, Alhambra, California 91803.

Bids must conform to the drawings and project manual and all bidding requirements. This project requires the prime contractor to possess an active B license classification at the time of bid submittal. The contractor should verify to his/her satisfaction that he/she holds the correct license for the project. The contractor and all of its subcontractors of any tier shall be required to pay prevailing wages to all workers employed in the execution of the work of improvement in accordance with the Labor Code Section 1770 et seq. Copies of prevailing rate of per diem wages are on file at the Public Works, Architectural Engineering Division, which shall be made available to any interested party upon request.

PREBID CONFERENCE

The Public Works' Project Management Team will hold a pre-bid conference/site visit on July 13, 2015, at 10:00 a.m., at the Road Maintenance District 5 yard located at 38126 North Sierra Highway, in the City of Palmdale, to provide information on the project, bidding process, and answer any questions that the potential bidders may have.

For further directions, please contact Ms. Grace Stohs with the Public Works' Architectural Engineering Division at (626) 458-5114.

OTHER INSTRUCTIONS

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts, as defined in Section 2000 of the Public Contract Code, to contract with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical or inconsequential errors and discrepancies in bids submitted in the public's interest.

Americans with Disabilities Act (ADA) Information



Individuals requiring reasonable accessibility accommodations may request written materials in alternate formats, physical accessibility accommodations, sign language interpreters or other reasonable accommodations by contacting our departmental Americans with Disabilities Act Coordinator at (626) 458-4081, from 7:30 a.m. to 5:00 p.m., Monday through Thursday (excluding holidays). Persons who are deaf or hard of hearing may make contact by first dialing the California Relay Service at 7-1-1. Requests should be made at least one week in advance to ensure availability. When making a reasonable accommodation request, please reference PM-3.

Información sobre la Ley de Estadounidenses con Discapacidades (ADA)



Individuos que requieran acomodamiento razonable pueden solicitar materiales escritos en formatos alternativos, acomodamiento físico, intérpretes en lenguaje de señas Americano ú otros acomodamientos razonables comunicándose con nuestro Coordinador Departamental de la Ley de Estadounidenses con Discapacidades al (626) 458-4081, de 7:30 a.m. a 5 p.m., lunes a jueves (excluyendo días festivos). Personas con problemas auditivos pueden comunicarse primer marcando al Servicio de Difusión de California al 7-1-1. Solicitudes pueden hacerse por lo menos una semana antes para asegurar disponibilidad. Cuándo se haga una petición razonable para acomodo, por favor mencione PM-3.

By order of the Board of Supervisors of the County of Los Angeles, State of California, dated June 30, 2015.

Specs. 7283

PATRICK OGAWA, ACTING EXECUTIVE
OFFICER OF THE BOARD OF
SUPERVISORS OF THE COUNTY OF
LOS ANGELES

COUNTY OF LOS ANGELES

REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S.
NO. 690

DEPARTMENT OF PUBLIC WORKS

June 30, 2015

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2014-15

3 - VOTES

SOURCESUSES

PUBLIC WORKS - ROAD FUND
B03-PW-2000-47000
Services and Supplies
DECREASE APPROPRIATION

\$580,000

PUBLIC WORKS - ROAD FUND
RMD5 Traffic Painting Garage (5)
B03-CP-6014-65045-67945
Capital Assets - Buildings and Improvements
INCREASE APPROPRIATION

\$580,000


SOURCES TOTAL: \$ 580,000

USES TOTAL: \$ 580,000

JUSTIFICATION

Budget adjustment is necessary to provide funding for the Road Maintenance District 5 Traffic Painting Garage Project (CP67945).

(Control No. 15-15)

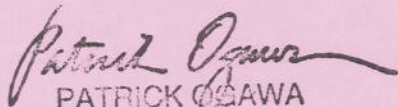
ADOPTEDBOARD OF SUPERVISORS
COUNTY OF LOS ANGELESEA 

AUTHORIZED SIGNATURE [Gail Farber, Director]

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

34


JUN 30 2015

PATRICK OGAWA
ACTING EXECUTIVE OFFICERREFERRED TO THE CHIEF
EXECUTIVE OFFICER FOR --☐ ACTION☒ RECOMMENDATION

AUDITOR-CONTROLLER

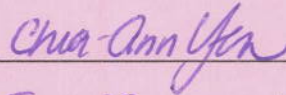
BY

B.A. NO. 258


June 23 20 15☐ APPROVED AS REQUESTED☐ APPROVED AS REVISED

CHIEF EXECUTIVE OFFICER

BY


June 23 20 15